

We help companies establish governance and security for Microsoft Teams based on their unique requirements, and industry best practices.



## WHAT WE PROVIDE

- 1) **Workshops:** Vision, requirements, and industry best practices are established.
- 2) **Adoption Change Management:** Change communication, and training ensure a successful roll out.
- 3) **Teams Pilot Launch:** Provides the experience needed to get your organization on board. vv



## WHAT YOU WILL ACCOMPLISH

### GOVERNANCE & SECURITY

#### SECURITY BEST PRACTICES

- Controlled provisioning for Teams
- Prevent Teams sprawl
- Accessing reviews
- Protection using CA
- Limiting guest access to browser only
- Using MCAS to limit data movement to non-corp devices
- Data Loss Prevention
- Data Classification & Protection
- Instantiating Terms of Use acceptance
- Protecting Teams on mobile devices
- Using Identity Governance for Access Control
- Information Barriers
- Session timeout

### ADOPTION CHANGE MANAGEMENT

#### FRAMEWORK AND TOOLKIT FOR MANAGING CHANGE

- Discovery: Up to 2 focus groups to outline use case narratives
- Adoption Change Management Support Documents
  - Early adopter/change champion launch plan
  - Adoption strategy and engagement activities
  - Communications templates
  - Quick guides
  - Training recommendations for full deployment
  - Training for pilot group

### TEAMS PILOT

#### GOVERNANCE & PILOT

- Best practice workshops: One pilot Team site of up to 25 people including next-day support
- Teams administration
- Naming conventions and iconography
- Useful tabs
- Structure for Teams and guest channels
- Guest access
- App approval
- Meetings
- Recording
- Data security
- Storage quotas
- Team life cycle and retention policies
- Administrator training



Microsoft Teams is an essential tool for workplace collaboration.  
Proper governance ensures the best experience for all.